

Bank reconciliation – pro forma

This reconciliation should include all bank and building society accounts, including short term investment accounts. It the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are on a receipts and payments basis. Please complete the highlighted boxes, remembering that un-presented cheques should be entered as negative figures.

Name of smaller authority:

County area (local councils and parish meetings only):

Financial Year ending 31 March 2020

Prepared by (Name and Role):

Date:

	£	£
Balance as per bank statements as at 31/3/20		
<input type="text"/>	7,732.0	
[add more accounts if necessary]		
		7,732.0
Petty cash float (if applicable)		-
Less: un-presented cheques as at 31/3/20		-
<input type="text"/>	0.00	
[add more lines if necessary]		
		-
Add: any unbanked cash as at 31/3/20		
<input type="text"/>	-	
		-
Net Balances as at 31/3/20 (Box 8)		<u>7,732.0</u>